



Warren W. Cherry Preschool
1418 Lake Street
Evanston, IL 60201
847.492.1213
www.cherrypreschool.org

Dear Parents,

The Department of Children and Family Services requires that all preschool programs obtain from parents of newly enrolled children a copy of their child's birth certificate or equivalent documentation such as a passport before their child is enrolled. This mandate is referred to in Section 407.250 of the Illinois Licensing Standards and relates to The Missing Children Records Act.

Per DCFS requirements, if the copy of the birth certificate (or passport) is not on file within 30 days of the start of the school year, we are required by law to notify the Illinois State Police or local law enforcement agency if the parent or guardian fails to submit proof of the child's identify within the 30 day time frame.

If you have any questions please call or email the school.

Sincerely,

Debbie Boileve

Executive Director